

4-4-1932

Board of Trustees Meeting Minutes 1932-04-04

Bowling Green State University

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MC MANUS-THOMP CO., TOLEDO, OHIO-72773

Bowling Green, Ohio
April 4, 1932

The Board of Trustees of the Bowling Green State College met at its office in the Administration Building at 2:00 P. M. on the above date. The members present were Dr. H. J. Johnston, President; Mrs. Myrtle B. Edwards, Secretary; D. C. Brown, Treasurer; and R. C. Snyder. T. C. Mahon was unavoidably absent. Dr. Williams, President of the College; Hon. T. S. Brindle, Director, Department of Public Works; and Mr. John P. Schooley, State Architect & Engineer, were also present.

The minutes of the meetings held on December 28, 1931 and January 23, 1932 were read and approved.

Dr. Williams reported that during the interval between January 23rd and the meeting of April 4th the following collections of fees were made, sent to Treasurer Brown and then forwarded to the Treasurer of State:

February 6, 1932 - Partial report of registration fees for the second semester -----	\$21,037.50
March 3, 1932 - Farm Sales -----	305.81
March 3, 1932 - Bookstore receipts January 4, 1932 to February 29, 1932 -----	2,785.85
March 3, 1932 - Health fees second semester -----	1,646.00
March 3, 1932 - Additional registration fees first semester, 1931-32; additional registration fees second semester, 1931-32 and miscellaneous sales -----	3,201.33
March 12, 1932 - Farm sales -----	26.79

He submitted receipts from the Treasurer of State for each of the above items.

February 6, 1932

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the Treasurer of State:

Partial Report

Registration Fees Second Semester, 1931-32

935 Fees	@	\$22.50	\$21037.50
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(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio,

No. 572

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$21,037.50 collected from sources detailed and credited to the fund or account as shown above.

W. A. Bailey, Cashier

March 3, 1932

Received from Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the Treasurer of State:

Rotary Farm

Sales of Farm Produce		
703½ Gal. Milk	@ .35	\$246.22
138½ Qts. Coffee Cream	.35	48.48
70 Qts. Whipping Cream	.70	3.15
31 Qts. Buttermilk	.06	1.86
61 Lbs. Cottage Cheese	.10	6.10
		<u>\$305.81</u>

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio Mar. 7, 1932 No. 904

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$305.81 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

March 3, 1932

Received of Gertrude Brod, Assistant
Treasurer, the following sum to be forwarded to
the Treasurer of State:

Rotary Bookstore Fund

Receipts from sale of textbooks from
January 4, 1932 to February 29, 1932 - \$2785.85

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, March 7, 1932 No. 903

The Department of The Treasurer of State hereby certifies that the
above payer Bowling Green State College has on this date paid into the State
Treasury the sum of \$2785.85 collected from sources detailed and to be
credited to the fund or account as shown above.

W. A. Bailey, Cashier

March 3, 1932

Received of Gertrude Brod, Assistant
Treasurer, the following sum to be forwarded to
the Treasurer of State:

Rotary Health Fund

Health Fees Second Semester 1931-32	\$1649.00	
Refunded 2 Health Fees @ \$1.50	3.00	
		\$1646.00

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, March 7, 1932 No. 905

The Department of The Treasurer of State hereby certifies that the
above payer Bowling Green State College has on this date paid into the State
Treasury the sum of \$1646.00 collected from sources detailed and to be
credited to the fund or account as shown above.

W. A. Bailey, Cashier

March 3, 1932

Received of Gertrude Brod, Assistant
Treasurer, the following sum to be forwarded to
the State Treasurer:

Additional Registration Fees First Semester 1931-32

Registration Fees	\$74.00	
Home Economics Fees	2.50	
Music Fees	7.08	
Transcript Fees	4.00	\$87.58

Additional Registration Fees Second Semester 1931-32

Registration Fees	558.75	
Industrial Arts Fees	389.70	
Home Economics Fees	141.50	
Chemistry & Physics Fees	256.00	
Music Fees	1683.00	
Biology Fees	72.00	
Library Fines	19.05	
Late Registration Fees	44.00	
Transcript Fees	7.00	
		\$3171.00

Refunds

Registration Fees		
2 @ 18.00	36.00	
1 @ 9.00	9.00	
1 @ 5.40	5.40	
Ind. Arts Fees	3.00	
Chemistry Fees	7.00	
Physics Fees	1.50	
		61.90
		\$3109.10

Sale of boxes	.45	
Sale of crating	.20	
Sale of wood	4.00	4.65
		<u>\$3201.33</u>

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, Mar. 7, 1932 No. 906

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$3201.33 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

March 12, 1932

Received of Gertrude Brod,
Assistant Treasurer, the following sum
to be forwarded to the Treasurer of State:

	<u>Farm</u>	<u>Rotary</u>	
26.1# Butterfat			\$11.24
155½ qts. milk	@ .10		<u>15.55</u>
			\$26.79

(Signed) D. C. Brown
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, March 15, 1932 No. 1004

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$26.79 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

Dr. Williams reported the collection of additional registration fees for the second semester amounting to \$289.50; also health fees amounting to \$9.00 and sale of textbooks amounting to \$201.45, total health and bookstore receipts \$210.45, turned same over to Treasurer Brown and took his receipt therefor.

April 4, 1932

Received of Gertrude Brod, Assistant
Treasurer, the following sum to be forwarded to
the State Treasurer:

Additional Registration Fees Second Semester 1931-32

1 Registration Fee @ \$48.00	\$48.00	
4 " " @ 24.00	96.00	
6 " " @ 22.50	135.00	
3 " " @ 6.00	18.00	
Industrial Arts Fees	6.00	
Chemistry Fees	4.00	
Biology Fees	5.00	
Music Fees	10.00	
Transcript Fees	<u>8.00</u>	330.00

Refunds

2 Registration Fees @ 13.50	27.00	
1 " " @ 9.00	9.00	
Biology Fee	3.00	
Physics Fee	<u>1.50</u>	40.50
		<u>\$289.50</u>

Health Fees 6 @ 1.50	9.00	
Receipts from sale of textbooks from February 29, 1932 to April 2, 1932	<u>201.45</u>	\$499.95

(Signed) D. C. Brown
Treasurer

Dr. Williams further reported that on February 5th he purchased \$7000.00 face value of Treasury Certificates at a cost of \$6790.78 from current balance in dormitory funds.

Correspondence between Dr. Williams and T. S. Brindle, Director, Department of Public Works, concerning architectural and engineering services for power house chimney and power house equipment was submitted to the Board in which in a letter from Mr. Brindle dated February 15th it was stated that his Department had elected to perform this service for the college.

Moved by Snyder and seconded by Brown that the action of the Department of Public Works be approved. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

Dr. Williams submitted a letter dated February 6th to the Controlling Board requesting the release of the amount of \$40,000.00 in H. B. 624 for power house stack and equipment including 5% of this amount for architectural and engineering services.

He submitted a letter from the Controlling Board dated February 23, 1932 granting a release of \$24,050.00 for these improvements and called attention to the fact that the items of the release amounted to a total of \$23,550.00 or a difference of \$500.00. He further submitted a letter from the Controlling Board dated March 8, 1932 granting a release of \$1,202.50 for architects' fees.

Dr. Williams submitted a letter to Hon. T. S. Brindle, Director, Department of Public Works, dated March 10th, as directed by the Board of Trustees, concerning architectural and engineering services for a Students Union Building or a major unit of such a building to be constructed out of local funds and for this reason it was stated that the Board of Trustees would like to have the privilege of nominating the architect. He also submitted the reply of Director Brindle dated March 16th in which it was stated that before anything is done he thought it advisable for Mr. Schooley and himself to visit the college.

March 10, 1932

Hon. T. S. Brindle
Director, Dept. of Public Works
Ohio-Hartman Building
Columbus, Ohio

Dear Sir:

In accordance with the suggestion which we made during the short conference which Dr. H. J. Johnston, President of our Board of Trustees, and I had with you last Friday concerning architectural services for a new building which our Board of Trustees has decided to build out of funds which have accumulated from the operation of our dormitories during the past eighteen years, I am giving you herewith an explanation of the situation. As you know, the state colleges, under a ruling of the Attorney General, retain balances resulting from the operation of their dormitories and the trustees have the sanction of the state officials to use such balances for additions and betterments in keeping with the origin of the fund.

We are very much in need of a building to serve the social and recreational needs, especially of our women students. We plan to erect a building something after the fashion of Pomerene Hall at Ohio State University, but of course it would have to be on a smaller scale. We have sufficient funds to construct such a building or at least a major unit of it. We now have no cafeteria or other public eating place on the campus and it would be our intention to provide such facilities in this building. It would also include offices for the women's organizations, lounges, and rooms for parties and receptions. This will give you an idea of the source of the funds and the general type of building which we have in mind. I may say further that the awarding of contract, allowance of estimates, etc. would be handled in the usual manner, but estimates would be paid locally.

Owing to the fact that the funds for the construction of this building have originated as I have described above, our Board of Trustees feel that they should like to have the privilege of nominating the architect. I am writing to inquire whether you would approve this procedure under such conditions of cooperation

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as your Department would find satisfactory and agreeable. We have this money on hand and believe that it is a very favorable time to build. We are, therefore, anxious to move as rapidly as possible and wish to thank you in advance for a reply at your earliest convenience.

Very truly yours,

HBW:S

State of Ohio
Department of Public Works
Main and Fourth Sts.
Columbus

March 16, 1932

Mr. H. B. Williams, President,
Bowling Green State College,
Bowling Green, Ohio.

Dear Mr. Williams:

I have your letter of March 10th concerning proposed construction of a new dormitory for your institution and note what you say concerning the method of financing, also request for architectural services.

I am taking the matter up with Mr. John P. Schooley, State Architect, relative to the architect's services.

Before anything is done concerning same, I think it advisable for Mr. Schooley and myself to visit your institution and look over the situation.

Concerning the proposition in general, I believe it advisable before any action is taken that your Board of Trustees send in the usual Encumbrance Estimate involving the funds both for the building proper as well as architectural services, which you will understand are usually at 6% of the total estimated cost.

Awaiting your action in this regard and pending the visit above stated, I am,

Very truly yours,

DEPARTMENT OF PUBLIC WORKS
T. S. BRINDLE

(Signed) T. S. Brindle
Director

TSB/B

CC: Mr. Schooley

Mr. Brindle and Mr. Schooley, being present, were called upon to state their views and the matter was discussed at some length, but no decision was reached.

In connection with this discussion Dr. Williams submitted the following letter from Miss Mary C. Morrison, Supervisor, Plans and Contracts, in the office of the Auditor of State, which outlined the procedure in the use of local funds.

DEPARTMENT OF AUDITOR OF STATE
Columbus

March 25, 1932

Mr. W. H. Williams,
Pres., Bowling Green College,
Bowling Green, Ohio.

Dear Sir:-

With reference to the proposed construction of a building from which is known as Local Funds, the procedure should be as follows:

MC MANUS-TROUP CO., TOLEDO, OHIO-72773

File in this office
 Copy of Contract with Architect
 Plans
 Specifications
 Bill of Material
 Estimate of Cost
 Form of Proposal
 Notice to Bidders

Contracts should be awarded and all papers in connection therewith should be filed in this office and when payments are made, copies of the estimates, extra orders and invoices to architect should also be filed, showing date of payment and number of check.

In other words, the only difference in procedure between appropriated funds and local funds, is that no encumbrance is required in Local Funds.

After the building is completed (if built), a statement of all expenditures should also be filed.

Yours very truly,

Joseph T. Tracy,
 Auditor of State,

By (Signed) M.C. Morrison
 Supervisor, Plans & Contracts.

MCM/WJ

A letter addressed to Hon. Gilbert Bettman, Attorney General of Ohio, and dated February 5th inclosing letters and reports concerning the failure of the ceiling in the Vocal Studio of the Practical Arts Building and requesting an opinion on the formal inquiries contained in this letter was submitted to the Board and ordered spread upon the minutes.

February 5, 1932

Hon. Gilbert Bettman
 Attorney General of Ohio
 Columbus, Ohio

Attention: Mr. Earl C. Shively,
 First Assistant Attorney General

Dear Sir:

In introducing some questions which I wish to submit on behalf of the Board of Trustees of this institution to your department permit me to say:

1. That H. B. #510 passed by the 88th General Assembly of Ohio included an appropriation of \$300,000 for a Recitation and Departmental Building and Equipment for this institution.

2. That a contract was entered into between the Department of Public Works and S. P. Stewart & Son on September 26, 1929 for architectural services for this building, that the same was approved by the Board of Trustees on September 27, 1929, and that on July 5, 1930 the Board of Trustees adopted the completed plans and specifications prepared by S. P. Stewart & Son. These plans and specifications were approved by Mr. T. Ralph Ridley, State Architect and Engineer, On July 9, 1930.

3. That on September 20, 1930 The Watts & Suhrbier Company of Toledo, Ohio, was awarded the contract for general construction for this building by the Department of Public Works including Alternate G-4 (Open Truss Joists) as described on pages 91 and 92 of the specifications. A copy of Alternate G-4 (Open Truss Joists) is inclosed.

4. That the contractors began the erection of the building on or about September 1, 1930 and received their final estimate for the completion of the building which was prepared by the architects and approved by the State Architect and Engineer on September 30, 1931.

5. That on September 14, 1931 the building was opened for college classes.

6. That on December 3, 1931 the entire ceiling consisting of metal lath, brown coat of plaster, and coat of ornamental plaster fell to the floor completely wrecking the ceiling and seriously damaging draperies, furniture, piano, carpet, light fixtures, parquered floor, and wainscoting.

7. That the same sound-deadening material as used in the construction of the ceiling of the Vocal Studio was also used in certain other rooms of the building and that an examination of the condition of the metal ties supporting the ceilings in these rooms showed an extent of corrosion similar to the ties used in the Vocal Studio, but on account of the smaller size of these rooms and the fact that no ornamental plaster was used in them, the ceilings are still in place.

The steps which have been taken since the collapse of the ceiling are indicated by the following correspondence and reports which are inclosed herewith:

1. A copy of summary of conclusions of conference held on December 4, 1931.

2. Letter of Mr. J. C. Kennedy, General Superintendent of the State Architect's Office, dated December 8, 1931 reporting delivery of samples of material to Professor Dana J. Demorest of Ohio State University.

3. Letter of Mr. J. C. Kennedy, General Superintendent of the State Architect's Office, dated January 4, 1932 inclosing original copy of report of Professor Demorest dated December 31, 1931.

4. Copy of letter of President H. B. Williams dated January 7, 1932 to Mr. John P. Schooley, State Architect and Engineer, suggesting certain items of information to be included in his report.

5. Letter of Mr. John P. Schooley, State Architect and Engineer, dated January 20, 1932 inclosing original copy of his report.

6. Letter of Mr. John P. Schooley, State Architect and Engineer, dated January 21, 1932 inclosing copy of report of Professors A. H. Dierker, J. R. Shank, and Joseph N. Bradford of Ohio State University.

7. Excerpt from specifications for Acoustical Treatment.

8. Excerpt from specifications for Alternate G-4 (Open Truss Joists).

Copies of the plans, specifications, architect's contract, contractor's contract, and contractor's bond are filed with the State Architect and would be available in case you need them.

The privilege of filing briefs was extended to S. P. Stewart & Son, Architects, and The Watts & Suhrbier Company, General Contractor, but neither firm took advantage of the opportunity. However, both firms would like to be heard, if circumstances warrant.

In the light of the foregoing statements and reports, may we inquire:

1st. What additional information, if any, should the Board of Trustees submit to enable you to advise us as to our further procedure?

2nd. What firm, or firms, if any, in your opinion are responsible for the collapse of the ceiling of the Vocal Studio, the unsafe condition of certain other ceilings where the same sound-deadening material

was used, and the damage to furniture and fixtures?

3rd. If the situation, in your opinion, is prepared for and should demand legal action as the next step, will you proceed with such action without further authorization, or will it be necessary for the Board of Trustees to make a specific request for this purpose?

Very truly yours,

President of the College

HBW:S
Incs.

The attention of the Board was called to the legal notice advertising the sale of lots #247, 248, 249, and 250 by the City of Bowling Green on April 15th. Moved by Snyder and seconded by Brown that Dr. Williams be instructed to offer on behalf of the Board \$2200.00 for these lots. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

Dr. Williams nominated with the approval of the Civil Service Commission Olive Cummings as Secretary to the Dean of the College of Education effective April 1st at a salary of \$75.00 per month. Moved by Snyder and seconded by Brown that the nomination be confirmed at the salary recommended. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

A letter from Miss Mary Edna Barnes who is on leave to study at Columbia University for the academic year stating that she would not return to the service of the college next year was submitted to the Board. Moved by Brown and seconded by Snyder that the leave of absence be canceled. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

Dr. Williams requested leave of absence on April 8th to attend the meeting of the Ohio College Association in Cleveland. Moved by Snyder and seconded by Brown that the request be granted. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

The question of remitting fees of instructors was referred to the Board by Dr. Williams. Moved by Snyder and seconded by Brown that the registration of instructors in the employ of the college must be approved by the President of the College and when so approved the state fee and health fee may be remitted. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

A letter from Charles W. Hunt, Secretary-Treasurer of the American Association of Teachers Colleges, dated March 25th advising that the Bowling Green State College had been placed on the accredited list of the American Association of Teachers Colleges, with no deficiency, at its meeting in Washington on February 19th and 20th; also a letter from George A. Works, Secretary of the Commission on Institutions of Higher Education of the North Central Association of Colleges and Secondary Schools, dated March 22nd advising that the Bowling Green State College had been transferred from the teacher-training list to the regular list of colleges and universities at the meeting of the Association in Chicago on March 16-18, 1932.

A letter from the Controlling Board dated March 8th authorizing the transfer of \$900.00 from Bookstore Rotary to Farm Rotary was read and ordered spread upon the minutes. The comment was made that this transfer would be sufficient to take care of the obligations against the Farm Rotary.

State of Ohio
DEPARTMENT OF FINANCE
Howard L. Bevis, Director
Columbus

March 8th, 1932

Bowling Green State College,
Bowling Green, Ohio.

Gentlemen:

At a meeting of the Controlling Board held on the above date, the Board considered your request of March 5th, and approved the following transfer of funds appropriated in H. B. #624 for the year 1932:

Bowling Green State College

\$900.00 from Bookstore Rotary
to Farm Rotary

Very truly yours,

(Signed) Howard L. Bevis
President, Controlling Board

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Dr. Williams submitted the Summer Session Bulletin providing, as usual, for two summer terms and also for a Branch Training School for practice teaching purposes in the Lincoln School, Toledo, to include ten critics and Miss Harriet Hayward as supervisor. Moved by Snyder and seconded by Brown that the plans for the summer session as recommended by Dr. Williams be adopted. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

The following payrolls were presented for action of the Board:

April 11 -

Name	Position	Time	Rate	Pension Deduction	Amount
H. B. Williams	President	1 Mo.	687.08	8.89	678.19
Florence Baird	Instructor	1 "	237.11	8.89	228.22
G. W. Beattie	Professor	1 "	409.55	8.89	400.66
C. J. Biery	Professor	1 "	409.55	8.89	400.66
Ruth Bourne	Instructor	1 "	258.66	8.89	249.77
Janet Bower	Instructor	1 "	237.11	8.89	228.22
Grace Cannon	Instructor	1 "	258.66	8.89	249.77
J. W. Carmichael	Professor	1 "	377.21	8.89	368.32
Charles F. Church	Asst. Professor	1 "	280.21	8.89	271.32
D. J. Crowley	Associate Professor	1 "	366.44	8.89	357.55
Dwight Daniels	Instructor	1 "	97.00	3.88	93.12
Grace Durrin	Asst. Professor	1 "	296.38	8.89	287.49
Leon Fauley	Asst. Professor	1 "	296.38	8.89	287.49
Clyde Gleason	Associate Professor	1 "	366.44	8.89	357.55
Mary B. Gray	Asst. Professor	1 "	269.44	8.89	260.55
Anna Gryting	Asst. Professor	1 "	269.44	8.89	260.55
Emilie Hartman	Instructor	1 "	247.88	8.89	238.99
Edna Hedrick	Instructor	1 "	237.11	8.89	228.22
Helen Henderson	Asst. Professor	1 "	312.55	8.89	303.66
Laura Heston	Associate Professor	1 "	344.88	8.89	335.99
R. G. Hieber	Instructor	1 "	237.11	8.89	228.22
Clyde Hissong	Dean College of Education				
	Professor of Education	1 "	458.05	8.89	449.16
W. C. Hoppes	Director of Tr'g School				
	Associate Professor	1 "	323.33	8.89	314.44
E. G. Knepper	Associate Professor	1 "	388.00	8.89	379.11
C. C. Kohl	Professor	1 "	485.00	8.89	476.11
Paul E. Landis	Asst. Professor	1 "	334.11	8.89	325.22
Alma Leedom	Asst. Registrar	1 "	194.00	7.76	186.24
Rea McCain	Professor	1 "	388.00	8.89	379.11
M. C. McEwen	Asst. Professor	1 "	323.33	8.89	314.44
Mabel Madden	Asst. Professor	1 "	269.44	8.89	260.55
C. S. Martin	Professor	1 "	398.78	8.89	389.89
H. R. Mathias	Instructor	1 "	237.11	8.89	228.22
Lena I. Mills	Asst. Professor	1 "	291.00	8.89	282.11
Mrs. Irene C. Mooers	Instructor	1 "	131.48	5.26	126.22
E. L. Moseley	Professor	1 "	431.11	8.89	422.22
F. R. Neumann	Asst. Professor	1 "	291.00	8.89	282.11
Caroline Nielsen	Associate Professor	1 "	344.88	8.89	335.99
B. F. Nordmann	Associate Professor	1 "	366.44	8.89	357.55
F. C. Ogg	Associate Professor	1 "	323.33	8.89	314.44
Nellie Ogle	Asst. Professor	1 "	269.44	8.89	260.55
Charles H. Otis	Asst. Professor	1 "	344.88	8.89	335.99
J. R. Overman	Dean College of Arts				
	Professor of Mathematics	1 "	511.94	8.89	503.05
C. D. Perry	Registrar	1 "	388.00	8.89	379.11
Mayme Porter	Instructor	1 "	215.55	8.89	206.66
E. C. Powell	Asst. Professor	1 "	334.11	8.89	325.22
Chas. F. Reeb	Professor	1 "	409.55	8.89	400.66
Alice Roth	Supv. Elem. Prac. Teach.	1 "	291.00	8.89	282.11
John Schwarz	Professor	1 "	409.55	8.89	400.66
Mauce F. Sharp	Dean of Women	1 "	344.88	8.89	335.99
Caroline Shaw	Asst. Professor	1 "	301.78	8.89	292.89
Warren E. Steller	Associate Professor	1 "	377.21	8.89	368.32
Minnie Stensland	Asst. Professor	1 "	280.21	8.89	271.32
Helen B. Todd	1/2 Time Assoc. Professor	1 "	188.61	7.54	181.07
Lilian Tressel	Instructor	1 "	237.11	8.89	228.22
R. M. Tunnicliffe	Professor	1 "	409.55	8.89	400.66
Florence Williamson	Professor	1 "	377.21	8.89	368.32
Grace D. Wills	Asst. Professor	1 "	269.44	8.89	260.55
H. C. Witherington	Asst. Professor	1 "	301.78	8.89	292.89
W. A. Zaugg	Professor	1 "	431.11	8.89	422.22
Ethyl Blum	Librarian	1 "	258.66		258.66
Ruby L. King	Asst. Librarian	1 "	161.66		161.66
Margaret Yocom	Asst. Librarian	1 "	161.66		161.66
Gladys Burling	Asst. Librarian	1 "	172.44		172.44
Nina Beattie	Training Sch. Critic	1 "	291.00	8.89	282.11
# Maude Doane	Training Sch. Critic	1 " 8 da.	299.62	8.89	290.73
Margaret Duncan	Training Sch. Critic	1 Mo.	269.44	8.89	260.55
Elsie Lorenz	Training Sch. Critic	1 "	269.44	8.89	260.55
Mildred Paxton	Training Sch. Critic	1 "	269.44	8.89	260.55
Mae Simmons	Training Sch. Critic	1 "	269.44	8.89	260.55
Lydia Winkler	Training Sch. Critic	1 "	269.44	8.89	260.55
Marvalene Day	Ridge St. Sch. Critic	1 "	237.11	8.89	228.22
Vivian Craun	Ridge St. Sch. Critic	1 "	258.66	8.89	249.77

MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

<u>Name</u>	<u>Position</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
Hattie Crawley	Ridge St. Sch. Critic	1 Mo.	269.44	8.89	260.55
Helen McKibben	Ridge St. Sch. Critic	1 "	269.44	8.89	260.55
Emily Ordway	Ridge St. Sch. Critic	1 "	258.66	8.89	249.77
Ethel Reed	Ridge St. Sch. Critic	1 "	258.66	8.89	249.77
Ruth Van Dorn	Ridge St. Sch. Critic	1 "	258.66	8.89	249.77
Elizabeth Gelvin	Junior H. S. Critic	1 "	215.55	8.89	206.66
Helen Hays	Junior H. S. Critic	1 "	194.00	7.76	186.24
Elizabeth Inman	Junior H. S. Critic	1 "	204.78	8.19	196.59
John J. Kleinfelter	Junior H. S. Critic	1 "	194.00	7.76	186.24
E. N. Littleton	Principal & Critic	1 "	309.86	8.89	300.97
R. Eugene Morse	Junior H. S. Critic	1 "	269.44	8.89	260.55
Ferris Myrice	Junior H. S. Critic	1 "	226.33	8.89	217.44
Nellie Randall	Junior H. S. Critic	1 "	215.55	8.89	206.66
Wilbur Rider	Junior H. S. Critic	1 "	188.61	7.54	181.07
Ralph Schaller	Junior H. S. Critic	1 "	237.11	8.89	228.22
H. R. Troyer	Junior H. S. Critic	1 "	226.33	8.89	217.44
Hazel Underhill	Junior H. S. Critic	1 "	204.78	8.19	196.59
Clarence Winestock	Junior H. S. Critic	1 "	194.00	7.76	186.24
J. M. York	Junior H. S. Critic	1 "	226.33	8.89	217.44
W. A. Alexander	Part-time Sr. H.S. Critic	1 "	54.56	2.18	52.38
Evelyn Harmon	Part-time Sr. H.S. Critic	1 "	107.78	4.31	103.47
Roy V. Hilty	Part-time Sr. H. S. Critic	1 "	118.55	4.74	113.81
Ruby Dean LeVier	Part-time Sr. H. S. Critic	1 "	129.33	5.17	124.16
Ralph Rettig	Part-time Sr. H. S. Critic	1 "	53.88	2.16	51.72
Margaret Robson	Part-time Sr. H. S. Critic	1 "	89.81	3.59	86.22
Katherine Ruh	Part-time Sr. H. S. Critic	1 "	97.00	3.88	93.12
T. F. Edwards	Part-time Rural Critic	1 "	32.33	1.29	31.04
Teachers Retirement				783.49	783.49
Grace Durrin	3 semester-hour extension course		37.20 per hr.		111.60
Total A-1					27571.87
Mrs. Mary C. Hissong	Sub. College Teach.	32 Hrs.	3.39 per hr.		108.48
Mrs. W. C. Hoppes	Sub. Teach. Tr'g Sch.	1 Da.	5.00 per da.		5.00
Lucille Long	Sub. Teach. Jr. Hi. Sch.	3 Das.	6.00 per da.		18.00
Total A-2					131.48
Rotary-Health					
Helen B. Todd	1/2 time College Physicial	1 Mo.	188.61		188.61
A-1					27571.87
A-2					131.48
Rotary-Health					188.61
Total					27891.96

Advancement of \$200.00 per year in salary in recognition of Masters Degree received
March 15, 1932.

April 20 -

<u>Name</u>	<u>Position</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	1 Mo.	291.00	291.00
Gertrude Brod	Bookkeeper	1 "	169.75	169.75
Bessie G. Stallbohm	Stenographer	1 "	121.25	121.25
Ada L. Meyerholtz	Clerk	1 "	121.25	121.25
Idell Wolf	Stenographer	1 "	87.30	87.30
Neva Battles	Stenographer	1 "	80.33	80.33
Marcellene Rigdon	Clerk - one-half time	1 "	40.41	40.41
Olive M. Cummings	Sec'y to Dean Coll. of Ed.	1 "	75.00	75.00
Randolph Ronk	Supt. of Bldg. & Grds.	1 "	202.08	202.08
John Myers	Janitor	1 "	113.16	113.16
W. E. Frost	Janitor	1 "	92.96	92.96
John Carnicom	Janitor	1 "	92.96	92.96
E. E. Long	Janitor	1 "	92.96	92.96
Kenneth Wyandt	Janitor	1 "	92.96	92.96
Christie Miller	Janitor	1 "	80.83	80.83
Alta L. Miller	Janitress	1 "	24.25	24.25
Alice Stevens	Janitress	1 "	58.20	58.20
Wilda Tavernier	Janitress	1 "	58.20	58.20
Emanuel Smith	Fireman	1 "	116.40	116.40
Chester Spencer	Fireman	1 "	116.40	116.40
Emory Young	Fireman	1 "	116.40	116.40
Charles Clingo	Grounds Laborer	1 "	97.00	97.00
J. W. Palmer	Carpenter	1 "	101.04	101.04
M. Finkenbeiner	Grounds Laborer	1 "	92.96	92.96
Lincoln Miller	Night Watchman	1 "	92.96	92.96
Lyman Stevens	Night Watchman	1 "	121.25	121.25
Ernest Franks	Farmer	1 "	58.20	58.20
Total A-1				2807.96
Rotary-Bookstore				
Marcellene Rigdon	1/2 time Clerk-Bookstore	1 "	40.42	40.42
Rotary-Health				
Thelma R. Stevenson	College Nurse	1 "	121.25	121.25
A-1				2807.96
Rotary-Bookstore				40.42
Rotary-Health				121.25
				2969.63

Proceedings, Trustees Bowling Green Normal College

April 4, 1932

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MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

April 20 -

Name	Position	Time	Rate	Amount
Ernestine Barckert	Student Help Library	66 Hrs.	.20	13.20
Viola Bates	" " "	63 "	.20	12.60
Howard Berry	" " "	96 "	.20	19.20
DeWayne Burke	" " "	108 "	.20	21.60
Marjorie Caughey	" " "	72 "	.20	14.40
Dorothy Coriell	" " "	82 "	.20	16.40
Cecil DeLong	" " "	51 "	.20	10.20
Grace Dussault	" " "	65 "	.20	13.00
Martha Fields	" " "	81 "	.20	16.20
Vemba Foltz	" " "	51 "	.20	10.20
Marie Gaeth	" " "	125 "	.20	25.00
Marguerite Hanna	" " "	74 "	.20	14.80
Gale Herbert	" " "	75 "	.20	15.00
Catherine Huber	" " "	113 "	.20	22.60
LaVerda Hutchinson	" " "	78 "	.20	15.60
Selma Katterheinrich	" " "	8 "	.20	1.60
Shirley Kellogg	" " "	86½ "	.20	17.30
Dorothy Kihlken	" " "	55 "	.20	11.00
Dale Kinney	" " "	75 "	.20	15.00
Bernice Kisling	" " "	61½ "	.20	12.30
Wilhelmine Marten	" " "	65 "	.20	13.00
Frances Mesnard	" " "	54 "	.20	10.80
Hellen Moore	" " "	8 "	.20	1.60
Gladys Nichols	" " "	4 "	.20	.80
LaDonna Young	" " "	70½ "	.20	14.10
Marian McElhaney	" " Home Ec.	13 "	.20	2.60
Vera Hinsch	" " "	11 "	.20	2.20
Ruth Griffith	" " Tr'g Sch.	22 "	.20	4.40
Elsie Tisdale	" " "	44 "	.20	8.80
Mary Cosma	" " "	20 "	.20	4.00
Sarah Schnabel	" " "	15 "	.20	3.00
Willard Ault	" " Chem.	150 "	.25	37.50
Kathryn Sams	" " Phys.Ed.	40 "	.40	16.00
Ruth Bernath	" " "	9 "	.40	3.60
Beulah Steen	" " "	2 "	.40	.80
Ethel Nietz	" " "	7 "	.40	2.80
Glenna Crow	" " "	2 "	.40	.80
Marjorie McElhaney	" " "	6 "	.20	1.20
Sterling Tennant	" " Agric.	9 "	.25	2.25
Howard Tennant	" " "	16 "	.25	4.00
John Kahn	" " "	13 "	.25	3.25
Wiley Higley	" " "	33 "	.25	8.25
Robert Stroschne	" " "	45 "	.25	11.25
Harold E. Ringer	" " "	15 "	.25	3.75
Paul Shafer	" " "	16 "	.25	4.00
Robert Thornton	" " "	17½ "	.25	4.38
J. M. Rohrbaugh	" " "	35 "	.25	8.75
Total	A-2			475.08

May 9 -

Name	Position	Time	Rate	Pension Deduction	Amount
H. B. Williams	President	1 Mo.	687.08	8.89	678.19
Florence Baird	Instructor	1 "	237.11	8.89	228.22
G. W. Beattie	Professor	1 "	409.55	8.89	400.66
C. J. Biery	Professor	1 "	409.55	8.89	400.66
Ruth Bourne	Instructor	1 "	258.66	8.89	249.77
Janet Bower	Instructor	1 "	237.11	8.89	228.22
Grace Cannon	Instructor	1 "	258.66	8.89	249.77
J. W. Carmichael	Professor	1 "	377.21	8.89	368.32
Charles F. Church	Asst. Professor	1 "	280.21	8.89	271.32
D. J. Crowley	Associate Professor	1 "	366.44	8.89	357.55
Dwight Daniels	Instructor	1 "	97.00	3.88	93.12
Grace Durrin	Asst. Professor	1 "	296.38	8.89	287.49
Leon Fauley	Asst. Professor	1 "	296.38	8.89	287.49
Clyde Gleason	Associate Professor	1 "	366.44	8.89	357.55
Mary B. Gray	Asst. Professor	1 "	269.44	8.89	260.55
Anna Gryting	Asst. Professor	1 "	269.44	8.89	260.55
Emilie Hartman	Instructor	1 "	247.88	8.89	238.99
Edna Hedrick	Instructor	1 "	237.11	8.89	228.22
Helen Henderson	Asst. Professor	1 "	312.55	8.89	303.66
Laura Heston	Associate Professor	1 "	344.88	8.89	335.99
R. G. Hieber	Instructor	1 "	237.11	8.89	228.22
Clyde Hissong	Dean College of Educ.				
	Professor of Educ.	1 "	458.05	8.89	449.16
W. C. Hoppes	Dir. of Tr'g Sch.				
	Associate Professor	1 "	323.33	8.89	314.44
E. G. Knepper	Associate Professor	1 "	388.00	8.89	379.11
C. C. Kohl	Professor	1 "	485.00	8.89	476.11
Paul E. Landis	Asst. Professor	1 "	334.11	8.89	325.22
Alma Leedom	Asst. Registrar	1 "	194.00	7.76	186.24
Rea McCain	Professor	1 "	388.00	8.89	379.11
M. C. McEwen	Asst. Professor	1 "	323.33	8.89	314.44
Mabel Madden	Asst. Professor	1 "	269.44	8.89	260.55
C. S. Martin	Professor	1 "	398.78	8.89	389.89
H. R. Mathias	Instructor	1 "	237.11	8.89	228.22

MC MANUE-TROPP CO., TOLEDO, OHIO-72773

Name	Position	Time	Rate	Pension Deduction	Amount
Lena I. Mills	Asst. Professor	1 Mo.	291.00	8.89	282.11
Mrs. Irene C. Mooers	Instructor	1 "	131.48	5.26	126.22
E. L. Moseley	Professor	1 "	431.11	8.89	422.22
F. R. Neumann	Asst. Professor	1 "	291.00	8.89	282.11
Caroline Nielsen	Associate Professor	1 "	344.88	8.89	335.99
B. F. Nordmann	Associate Professor	1 "	366.44	8.89	357.55
F. C. Ogg	Associate Professor	1 "	323.33	8.89	314.44
Nellie Ogle	Asst. Professor	1 "	269.44	8.89	260.55
Charles H. Otis	Asst. Professor	1 "	344.88	8.89	335.99
J. R. Overman	Dean College of Arts				
	Professor of Mathematics	1 "	511.94	8.89	503.05
C. D. Perry	Registrar	1 "	388.00	8.89	379.11
Mayme Porter	Instructor	1 "	215.55	8.89	206.66
E. C. Powell	Asst. Professor	1 "	334.11	8.89	325.22
Chas. F. Reebbs	Professor	1 "	409.55	8.89	400.66
Alice Roth	Supv. Elem. Prac. Teach.	1 "	291.00	8.89	282.11
John Schwarz	Professor	1 "	409.55	8.89	400.66
Maude F. Sharp	Dean of Women	1 "	344.88	8.89	335.99
Caroline Shaw	Asst. Professor	1 "	301.78	8.89	292.89
Warren E. Steller	Associate Professor	1 "	377.21	8.89	368.32
Minnie Stensland	Asst. Professor	1 "	280.21	8.89	271.32
Helen B. Todd	$\frac{1}{2}$ Time Assoc. Prof.	1 "	188.61	7.54	181.07
Lilian Tressel	Instructor	1 "	237.11	8.89	228.22
R. M. Tunnicliffe	Professor	1 "	409.55	8.89	400.66
Florence Williamson	Professor	1 "	377.21	8.89	368.32
Grace D. Wills	Asst. Professor	1 "	269.44	8.89	260.55
H. C. Witherington	Asst. Professor	1 "	301.78	8.89	292.89
W. A. Zaugg	Professor	1 "	431.11	8.89	422.22
Ethyl Blum	Librarian	1 "	258.66		258.66
Ruby L. King	Asst. Librarian	1 "	161.66		161.66
Margaret Yocom	Asst. Librarian	1 "	161.66		161.66
Gladys Burling	Asst. Librarian	1 "	172.44		172.44
Nina Beattie	Training Sch. Critic	1 "	291.00	8.89	282.11
Maude Doane	Critic Teacher	1 "	291.00	8.89	282.11
Margaret Duncan	Training Sch. Critic	1 "	269.44	8.89	260.55
Elsie Lorenz	Training Sch. Critic	1 "	269.44	8.89	260.55
Mildred Paxton	Training Sch. Critic	1 "	269.44	8.89	260.55
Mae Simmons	Training Sch. Critic	1 "	269.44	8.89	260.55
Lydia Winkler	Training Sch. Critic	1 "	269.44	8.89	260.55
Marvalene Day	Ridge St. Sch. Critic	1 "	237.11	8.89	228.22
Vivian Craun	Ridge St. Sch. Critic	1 "	258.66	8.89	249.77
Hattie Crawley	Ridge St. Sch. Critic	1 "	269.44	8.89	260.55
Helen McKibben	Ridge St. Sch. Critic	1 "	269.44	8.89	260.55
Emily Ordway	Ridge St. Sch. Critic	1 "	258.66	8.89	249.77
Ethel Reed	Ridge St. Sch. Critic	1 "	258.66	8.89	249.77
Ruth Van Dorn	Ridge St. Sch. Critic	1 "	258.66	8.89	249.77
Elizabeth Gelvin	Junior H. S. Critic	1 "	215.55	8.89	206.66
Helen Hays	Junior H. S. Critic	1 "	194.00	7.76	186.24
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J. M. York	Junior H. S. Critic	1 "	226.33	8.89	217.44
W. A. Alexander	Part-time Critic Sr. H.S.	1 "	54.56	2.18	52.38
Evelyn Harmon	Part-time Sr. H.S. Critic	1 "	107.78	4.31	103.47
Roy V. Hilty	Part-time Sr. H.S. Critic	1 "	118.55	4.74	113.81
Ruby Dean LeVier	Part-time Sr. H. S. Critic	1 "	129.33	4.64	124.69
Ralph Rettig	Part-time Sr. H.S. Critic	1 "	53.88	1.70	52.18
Margaret Robson	Part-time Sr. H.S. Critic	1 "	89.81	2.80	87.01
Katherine Ruh	Part-time Sr. H.S. Critic	1 "	97.00	3.88	92.13
T. F. Edwards	Part-time Rural Critic	1 "	32.33	1.29	31.04
Teachers Retirement				781.71	781.71
Total		A-1			27451.65
A-2					
Mrs. Mary C. Hissong	Sub. College Teach	32 Hrs.	3.39 per hr.		108.48
Lucille Long	Sub. Teach. Jr. H.S.	3 Das.	6.00 per day		18.00
Total		A-2			126.48
Rotary-Health $\frac{1}{2}$ Time					
Helen B. Todd	College Physicial	1 Mo.	188.61		188.61
A-1		Salaries		27451.65	
A-2		Wages		126.48	
Rotary-Health				188.61	
					27766.74

MC MANUS-THOMP CO., TOLEDO, OHIO-72773

Moved by Snyder and seconded by Brown that the payrolls be allowed and paid from funds provided therefor. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

The following claims and expense accounts were presented for action of the Board:

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
Maintenance H. B. No. 624 (Year 1932)				
183	The Ohio Fuel Gas Company	C-3	46.76	
184	The City Water Company	F-3	110.46	
185	The Ohio Northern Public Service Co.	F-4	309.79	
186	Northern Ohio Telephone Company	F-7	31.00	498.01
187	C. G. Heiby Hdwe.	C-8		
		C-11	27.15	
188	Lyon & Healy	C-8	15.68	
189	Owens-Illinois Glass Company	C-8	11.50	
190	Rossville Commercial Alcohol Corp.	C-8	14.00	
191	Ideal Power Lawn Mower Company	D-4	5.78	
192	Standard Sanitary Mfg. Co.	D-4	28.85	
193	C. A. Maurer	E-4	200.00	
194	Denoyer-Geppert Company	E-8	65.86	
195	The National Education Ass'n of the U.S.	E-8 L.B.	16.90	
196	The H. W. Wilson Company	E-8 L.B.	230.65	
197	W. C. Jordan	F-6	18.45	634.82
Rotary-Bookstore H. B. 624				
198	The Conde Nast Publications, Inc.	Bookstore	2.50	
199	The Gregg Publishing Co.	Bookstore	10.38	
200	D. C. Heath & Company	Bookstore	59.38	
201	Lyons & Carnahan	Bookstore	61.36	
202	The Manual Arts Press	Bookstore	11.33	
203	McGraw-Hill Book Company, Inc.	Bookstore	14.08	
204	W. W. Norton & Company, Inc.	Bookstore	102.80	
205	World Book Company	Bookstore	226.55	488.38
206	Ohio State Reformatory	C-4		
		C-8	25.83	
207	Charles Bruning Company, Inc.	C-8	35.28	
208	Central Scientific Company	C-8	178.22	239.33
209	Harper & Brothers	Bookstore	65.79	65.79
210	Instructors' Payroll	A-1	27571.87	
		A-2	131.48	
	Rotary-Health		188.61	27891.96
211	The P. R. Nicholson Coal Co.	C-3	864.14	
212	The Blade Printing & Paper Co.	C-4	26.01	
213	English Food Market	C-8	21.67	
214	Goulden Market Company	C-8	3.60	
215	T. A. Henabry	C-8	2.25	
216	Lefebure Corporation	C-8	33.00	
217	Lyon & Healy	C-8	8.07	
218	John J. Maas	C-8	3.72	
219	The Standard Oil Company	C-11	4.58	
220	O. W. Brackney	E-8	23.55	
221	H. Rappaport & Company	E-8	1.56	
222	A. W. Strickler	E-8	7.66	
223	Wheeler Publishing Company	E-8	10.16	
224	Will Corporation	E-8	17.69	
225	The Putnam Bookstore	E-8 L.B.	73.45	
226	R. C. Snyder	F-6	8.88	1109.99
227	Doubleday Doran & Company	Rotary Bookstore	145.63	
228	The Ronald Press Company	Bookstore	66.76	
229	D. Van Nostrand Company	Bookstore	58.85	
230	John Wiley & Sons, Inc.	Bookstore	29.44	300.68
Personal Service H.B. 624 (Year 1932)				
231	The Treasurer of State	A-3	539.08	
Total Personal Service				539.08
Maintenance				
232	American Education Press, Inc.	C-8	3.71	
233	The Blade Printing & Paper Company	C-8	3.51	
234	E. M. Butler	C-8	1.20	
235	The Central Ohio Paper Company	C-8	31.10	
236	Alex Klever	C-8	2.00	
237	Lehmann Bros.	C-8	24.03	
238	H. Rappaport & Company	C-8	2.90	
239	The Wendt & Rausch Company	C-8	14.16	
240	O. M. Scott & Sons Company	C-11	22.50	
241	Crane's Music Store	E-8	6.80	
242	F. A. George	#-8	1.20	
243	The Keller Truck Line	F-5	.50	
244	The Ward Transportation Company	F-5	.50	
245	W. C. Jordan	F-6	30.00	
246	R. A. Schaller	F-6	8.12	
247	C. J. Biery	F-9	7.90	
248	Mome Steam Laundry	F-9	2.28	
Total Maintenance				162.41
249	Dodd, Mead & Company, Inc.	Rotary-Bookstore	47.52	
Total - Rotary-Bookstore				47.52
250	John J. Maas	Rotary-Farm		6.73
Recitation and Departmental Building H.B. #596 (Year 1931)				
1003	The Aluminum Cooking Utensil Company	G-2	53.72	
1004	State Architect & Engineer	G-2	51.06	
Total - Additions & Betterments				104.78

MC MANUS-TROUP CO., TOLEDO, OHIO-72773

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
Personal Service H. B. No. 624 (Year 1932)				
251	Civil Service Payroll	A-1	2807.96	
		Rotary-Bookstore	40.42	
		Rotary-Health	121.25	2969.63
252	Student Help Payroll	A-2		475.08
Maintenance H. B. #624				
253	United States Lake Survey Office	C-8	3.80	
254	J. R. Holcomb & Company	E-8	24.00	
255	Charles Scribner's Sons	E-8 L.B.	12.50	
	Total - Maintenance			40.30
256	H. B. Williams	C-4a	2.73	
257	H. Rappaport & Company	C-8		
		E-8	29.20	
258	The Central Ohio Paper Company	C-8	10.83	
259	Chicago Apparatus Company	C-8	8.08	
260	The Dobson-Evans Company	C-8	7.80	
261	Educational Test Bureau, Inc.	C-8	9.86	
262	Gaylord Bros., Inc.	C-8	13.50	
263	Houghton Mifflin Company	C-8	3.16	
264	Superintendent of Documents	C-8	2.40	
265	Wendt & Rausch Company	C-8	45.45	
266	The Division of Motor Transport	C-10	20.00	
267	General Biological Supply House	E-8	15.75	
268	The Geographical Press	E-8	1.25	
269	The McManus-Troup Company	E-8	36.61	
270	The H. W. Wilson Company	E-8 L.B.	12.00	
271	Hoskins Manufacturing Company	F-1a	18.23	
272	Royal Typewriter Company, Inc.	F-1a	5.52	
273	Bowling Green State College	F-5	8.23	
274	Clyde Hissong	F-6	3.10	
275	W. C. Jordan	F-6	17.05	
	Total Maintenance			270.75
Rotary - Bookstore				
276	A. S. Barnes & Company	Bookstore	53.77	
277	Ginn & Company	Bookstore	9.54	
	Total - Rotary-Bookstore			63.31
278	Home Steam Laundry	Rotary-Health	1.51	
	Total - Rotary-Health			1.51
Maintenance - H.B. 624 (Year 1932)				
279	The P. R. Nicholson Coal Company	C-3	922.00	
280	The Blade Printing & Paper Co.	C-8		
		E-8	12.53	
281	Central Scientific Company	C-8		
		E-8	73.59	
282	Center for Psychological Service	C-8	2.25	
283	General Biological Supply House	C-8	18.40	
284	H. Rappaport & Company	C-8	.10	
285	The Rupp & Bowman Company	C-8	83.25	
286	The Will Corporation	C-8	16.34	
287	The Wood County Republican Company	C-8	3.00	
288	Will Corporation	E-8	216.00	
289	A. C. McClurg & Company	E-8 L.B.	19.03	
	Total - Maintenance			1366.49
290	The Ohio Fuel Gas Company	C-3	65.46	
291	The City Water Company	F-3	86.63	
292	Northern Ohio Telephone Company	F-7	30.65	
	Total - Maintenance			182.74
293	Ohio Northern Public Service Co.	F-4	315.60	
294	The Western Union Telegraph Company	F-7	.30	315.90
Maintenance H. B. No. 624 (Year 1932)				
295	H. B. Williams	C-4a	22.00	
296	C. G. Heiby Hdwe.	C-8		
		E-8		
		E-9	6.55	
297	Long's Sales Service	E-8	11.50	
298	American Fashion Company	C-8	8.00	
299	Central Scientific Company	C-8	1.63	
300	English Food Market	C-8	9.13	
301	General Biological Supply House	C-8	1.17	
302	The Harter Publishing Company	C-8	63.25	
303	Frank A. Keil Lumber Company	C-8	17.00	
304	Lefebure Corporation	C-8	9.19	
305	Lehmann Bros.	C-8	14.35	
306	John J. Maas	C-8	12.69	
307	Public School Publishing Co.	C-8	1.92	
308	Reider & Kaetzel	C-8	2.25	
309	Remington Rand Inc.	C-8	.42	
310	Sentinel-Tribune	C-8	4.00	
311	Will Corporation	C-8	10.80	
312	The Hankey Lumber & Bldg. Co.	D-2	3.33	
313	Peter Gray & Sons, Inc.	E-8	5.36	
314	Lyon & Healy	E-8	1.19	
315	A. J. Nystrom & Company	E-8	.60	
316	Talens School Products Inc.	E-8	7.92	
317	Washington Cathedral Offices	E-8	1.15	
318	Washington Square Book Shopp	E-8	5.54	

MC MANUS-TRUP CO., TOLEDO, OHIO-72773

<u>Voucher</u> <u>No.</u>	<u>Name of Payee</u>	<u>Appr'n</u> <u>Acct.</u>	<u>Items</u>	<u>Totals</u>
319	The Baker & Taylor Company	E-8 L.B.	520.82	
320	Board of Education, Disciples of Christ	E-8 L.B.	2.50	
321	Harper & Brothers	E-8 L.B.	11.28	
322	A. C. McClurg & Company	E-8 L.B.	19.69	
323	The National Geographic Society	E-8 L.B.	8.00	
324	Syracuse University Bookstore	E-8 L.B.	1.28	
325	W. C. Jordan	F-6	11.00	
326	Home Steam Laundry	F-9	4.26	
327	Mrs. Lena Wilkens	F-9	1.65	
	Total - Maintenance			801.62
328	D. Appleton & Company	Bookstore	7.40	
329	E. P. Dutton & Company, Inc.	Bookstore	1.80	
330	The Macmillan Company	Bookstore	539.37	
	Total - Rotary-Bookstore			548.57
	Additions & Betterments H. B. No. 596 (Year 1932)			
331	The Toledo Metal Furniture Company	G-2	342.14	
	Total - Additions & Betterments			342.14
332	Instructors' Payroll	A-1	27451.65	
		A-2	126.48	
		Rotary-Health	188.61	
	Total - Personal Service			27766.74
	Maintenance H. B. #624 (Year 1932)			
333	Otis Clapp & Son	C-5		
		E-3	32.41	
334	American Education Press, Inc.	C-8	3.00	
335	Beckley-Cardy Company	C-8	62.53	
336	The Conde Nast Publications	C-8	1.50	
337	Gamble Hinged Music Company	C-8	10.57	
338	General Biological Supply House	C-8	12.25	
339	Lincoln & Dirlam	C-8	.90	
340	Ward's Natural Science Establishment, Inc.	C-8	35.59	
341	Director of Highways	C-10	5.54	
342	The Division of Motor Transport	C-10	10.00	
343	The City of Toledo, Dept. of Public Ser.	E-8	2.50	
344	Montgomery Ward & Company	E-8	8.69	
	Total - Maintenance			185.48
345	Ohio State Reformatory	Rotary-Bookstore	10.47	
	Total - Rotary-Bookstore			10.47

Moved by Snyder and seconded by Brown that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye: Johnston, Mrs. Edwards, Brown, Snyder. Motion carried.

Moved by Snyder and seconded by Brown that Dr. Williams and Dr. Johnston confer with the Attorney General in respect to the authority of the Board of Trustees in the construction of the proposed Students Union Building. All members voting aye. Motion carried.

There being no further business the Board adjourned to meet at the call of the President.

Attest:

Mary B. Edwards
Secretary

N. C. Johnston
President